

MINUTES OF THE MEETING OF THE PEOPLE COMMITTEE HELD AT THE BY REMOTE VIDEO CONFERENCE (SEE INSTRUCTIONS BELOW) ON THURSDAY, 18 MARCH 2021 COMMENCING AT 6.00 PM

PRESENT

Mrs L M Broadley Chair



COUNCILLORS

J Kaufman
Mrs L Kaufman
C D Kozlowski
Mrs S B Morris

OFFICERS IN ATTENDANCE

S J Ball	Assistant Solicitor
Miss E Byrne	Democratic Services Officer
Mrs A E Court	Chief Executive / Head of Paid Service
Ms V Hewitt	People Manager

OTHERS IN ATTENDANCE

9. APOLOGIES FOR ABSENCE

None.

10. APPOINTMENT OF SUBSTITUTES

None.

11. DECLARATIONS OF INTEREST

None.

12. MINUTES OF THE PREVIOUS MEETING

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the previous meeting held on 03 December 2020 be taken as read, confirmed and signed.

13. ACTIONS LIST ARISING FROM PREVIOUS MEETING

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The Action List arising from the previous meeting held on 03 December 2020 be noted.

14. PETITIONS AND DEPUTATIONS

None.

15. PEOPLE UPDATE (Q1 - Q3 2020/21)

The Committee gave consideration to the report as set out on pages 9-16 of the agenda, which asked it to note the management information and statistics for ill-health absence, employment relations cases and staff turnover during the first, second and third quarters of 2020/21.

The Committee requested that information regarding internal restructuring, leavers rates and figures for work-related stress be provided to the next meeting of the Committee.

It was moved by the Chair, seconded by J Kaufman and

UNANIMOUSLY RESOLVED THAT:

The content of the report be noted.

16. REVIEW OF HR POLICIES AND STRATEGIES (VERBAL UPDATE)

The Committee gave consideration to the verbal update, delivered and summarised by the People Manager.

It was confirmed that there are a number of policy documents currently being drafted, including policies in relation to disciplinary, capability, grievance, recruitment & selection and agile working. Once drafts have been finalised these policies will be circulated to Members for review.

By affirmation of the meeting it was

RESOLVED THAT:

The content of the verbal update be noted.

THE MEETING CLOSED AT 6.29 PM



Chair

Thursday, 1 July 2021

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